

Board Member Pledge - Sample

Read this commitment prior to accepting a nomination to the board or prior to installation. If you have questions about your responsibilities, discuss them with the president or executive director. Please read and sign below.

I will exercise the duties and responsibilities of this office with integrity, professionalism and respect. I pledge:

1. To attend all board, committee and task force meetings on which I serve. I understand that failure to attend three (3)¹ consecutive board meetings is cause for dismissal from the board.
2. To become familiar with the organization's governing documents, policies and positions so that I can be an informed representative when called upon.
3. To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and relevant background material when applicable.
4. To maintain confidentiality of information received for governance and decision making at board meetings.
5. To observe the rules of order and display courteous conduct in all board, committee and task force meetings.
6. To work with and respect the opinions of my peers who serve on this board, and to leave my personal prejudices out of discussions and decisions.
7. To always act in the best interest of the organization, the membership, leadership, volunteers and staff.
8. To represent this organization in a positive and supportive manner at all times and in all places.
9. To act as a resource in identifying trends, issues, opportunities and challenges facing the organization, community and membership that may deserve the attention of the board and staff.
10. To serve on or act as liaison to at least one committee and keep the board informed of its progress and goals.

¹ Refer to bylaws.

11. To avoid conflicts of interest between my position as a board member, and my professional and personal life. If such conflict does arise, I will declare that conflict and refrain from voting in matters in which I have conflict.
12. To support in a positive manner all actions taken by the board of directors even when I am in a minority position on such actions.
13. To maintain a professional business relationship with the organization's staff and any contractors.
14. To refrain from impeding the work of committees or staff based on the responsibilities and authorities for which they have responsibility.
15. To comply with local, state and federal laws and to protect the interests and property of the organization.

Signature

Date

Note: Bob Harris, CAE, provides templates and best-practices for adaptation in the management and governance of nonprofit organizations. Additional resources are available at www.nonprofitcenter.com.

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