

Board of Directors Commitment Form

As a current member of the Board of directors, please sign, date and return this commitment form no later than _____ if you are willing to make every effort to fulfill the responsibilities noted below.

Overview

The Board of Directors is responsible for ensuring the organization's long term financial stability and integrity. Directors ensure that the organization fulfills its mission by doing quality work. Directors recognize that in order to foster the organization's continued visibility and growth, diversification of income sources is essential and they pledge to personally contribute needed resources and talents toward this end.

Responsibilities

- Support the mission statement
- Read and understand the financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.
- Attend board meetings and actively participate in decision making.
- Share your area of expertise with the board and staff
- Be an advocate for the organization, promote it in ways appropriate to your profession and contacts.
- Maintain your membership, and in addition to membership, make a financial contribution appropriate to your circumstances.
- Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
- Fulfill the duties of care, obedience and loyalty to the organization.
- Participate in regular assessments to improve board performance.
- Participate in strategic planning activities
- Prioritize and monitor programs and services
- Partner with the executive director to accomplish the mission.
- Serve on at least one committee each term served.
- Work to develop new leadership and recommend potential board members to the board development committee.
- Avoid even the appearance of conflict of interest.
- Participate in the organization's conferences and meetings.

Desired Skills and Experience

Have knowledge of history, mission and goals. Knowledge of the organization and commitment to maintaining a strong organization that is responsive to the membership. Working knowledge of bylaws and policies. Ability to handle organization business with tact, enthusiasm and commitment. Ability to communicate effectively. Ability to motivate members to be involved and attend regional meetings, conferences, etc. Ability to take responsibility and follow through on assignments. Ability to work well with people individually and in a group.

Term of Service

Members of the Board of Directors are elected for two year terms. Members may be re-elected according to the bylaws.

Reimbursement

There is no financial compensation for serving on the board.

Time Commitment

Attend each board meeting, serve or assist on committees and be available to members and staff, estimated to require 5 to 10 hours per month.

Personal Commitment

I (*print name*) _____, am willing to make every effort to fulfill the Board of Directors responsibilities as outlined.

Signature

Date